

**PLEASE REFER TO THE EDUCATION PLAN WHEN COMPLETING THIS FORM**

**STUDENT NAME:** \_\_\_\_\_

**EMPLOYER NAME & ADDRESS:** \_\_\_\_\_

**NAME OF PRINCIPAL:** \_\_\_\_\_

**DATE ARTICLES COMMENCED:** \_\_\_\_\_

**PURPOSE:** To assess the extent to which the articling experience meets the goals of the Education Plan and to thereby allow the principal and student to consider any changes to the articling experience to better meet the Education Plan. Both the principal and the student should endeavour to make such changes in the student's articles as are necessary to comply with the Education Plan.

This is not a performance appraisal of the principal or the student.

PLEASE REFER TO THE EDUCATION PLAN WHEN COMPLETING THIS FORM.

**FILING DEADLINE:** Mid-term reviews must be completed, reviewed and signed by both the principal and student, and filed with the Education and Competence Department by the mid-point of the articling period.

**RANKING DIRECTIONS:** Please review the Education Plan and rank the amount of experience received by the student by using the following number scale:

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

**COMMENTS:** If the ranking is 1 or 2, please describe how you plan to expose the student to the area for the balance of the student's articles to comply with the Education Plan. If the ranking is a 3 or higher, please provide at least one example of the kinds of work or activities that the student has been exposed to or doing.

# MID-TERM REVIEW OF EDUCATION PLAN

**This is not a performance appraisal of the student or the principal**

Refer to the Education Plan and rank the amount of experience received by the student by using the following number scale:

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

If the ranking is 1 or 2, please indicate how this will be addressed in the balance of the student's articles to comply with the Education Plan. If the ranking is a 3 or higher, please provide at least one example of the kinds of work or activities that the student has been exposed to or doing.

## 1. PROBLEM-SOLVING

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

## 2. LEGAL RESEARCH

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

## 3. WRITING

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**4. DRAFTING**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**5. INTERVIEWING AND ADVISING**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**6. ADVOCACY, NEGOTIATION AND DISPUTE RESOLUTION**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**7. PERSONAL PRACTICE MANAGEMENT**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**8. OFFICE MANAGEMENT**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**9. ETHICS AND PROFESSIONALISM**

1 =None    2 =Minimal    3 =Adequate    4 =Substantial    5 =Extensive

Comments

**10. CPLED – PREP COURSE**

What skill area(s) has the student identified while completing PREP (either while in the course or when completing the Reflection at the end of the course) as ones they would like to improve? How will this articling placement assist in developing skills in the area(s)? (eg. drafting contracts – the student will be given opportunities to prepare draft releases when parties settle claims)

**11. LAW SOCIETY RESOURCES**

We both certify that we have reviewed and discussed the resources available through the Law Society of Manitoba including the [Health and Wellness program](#) and the [Practice Resources](#).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature